



CALL TO ORDER

CALL TO ORDER of the March ASMC Executive Committee Meeting was March 6, 2008 in the main conference room, DeCA, Headquarters Building, Ft Lee, VA.

IN ATTENDANCE was President-elect: Cathy Dale, Vice President, DeCA: Mark Patterson, Vice President, IMCOM: Pat Montgomery, Vice President, CASCOM: Michelle Oakley, Treasurer and Education & Training Chairwoman: Monique Salley, Secretary: Randie Schabener, Community Service Chairwoman: Dea Wells, Webmaster: Gene Henderson, Ways & Means Chairwoman: Francine Jackson, Historian and Membership Chairwoman: Francine Neal, Editor-Newsletter: Kanika Pride and via telephone was Vice President, DLA: Barbara Martin.

NOT IN ATTENDANCE was President: Pam Conklin, Chapter Competition Chairwoman: Kim Rouse; Scholarship & Awards: Sylvia Ellis and ASMC Officer Elections: Terry Thomas.

OFFICERS' REPORTS

VICE PRESIDENT/PRESIDENT ELECT: CATHY DALE began the meeting by welcoming everyone to our eighth Southside Virginia Executive Committee meeting. Cathy was acting for President Pam Conklin since she was out sick. She started the meeting by soliciting the Executive Board for ideas pertaining to the National PDI Silent Auction. The board approved for our chapter to donate 3 Silent Auction items. The three silent auction items were: Virginia ham, Virginia peanuts and Virginia wine not to exceed a total value of \$200.00. Francine Jackson will purchase the items for the silent auction. It was suggested that in lieu of transporting the silent auction items to the National PDI that we display photographs showing the items and then once we receive the winner's name we would mail the items to the winners.

Cathy discussed the Southside Chapter ASMC Mini PDI that is scheduled for April 3, 2008. She stated that all speakers have been confirmed. She verified that all speakers had sponsors. Kanika Pride reported that she met Clyde Yandle who was the founder of the Southside Chapter for ASMC. She provided copies of letters evidencing appreciation for the start of our chapter. She suggested that these items be displayed at the mini-PDI. The committee approved her suggestion and also would like to see them framed. Mr. Yandle will be invited to attend our luncheon and the committee will recognize him with a special recognition for his accomplishment with our chapter. Dea Wells will obtain the special gift for his accomplishment.

Cathy also informed the committee that we needed 2 cakes for the Mini PDI. She will order 1 chocolate and 1 vanilla cake from the base commissary evidencing the 30th Anniversary of the Southside Chapter. Pat Montgomery will purchase the cake and bring it to the Mini PDI.

VICE PRESIDENT, DECA and PROGRAM CHAIRMAN: MARK PATTERSON distributed the Mini PDI flyers to the Executive Committee members. He needs to have the exact titles for all the briefings not later than Monday, March 10, 2008. He wants each point of contact to collect the registration form and the DD 182 (Training Form) from each applicant. He will solicit one person to consolidate the names and submit them on the form for reimbursement to ASMC. Registration is from 7:00 am until 8:00 am. He strongly advised that the board members be at the Officer's Club at the start of the PDI. He encourages all participants to register early.

He also needs Francine Neal and Monique Salley to provide him with a listing of all CDFM certification holders. He needs to know the dates they received their certificates and if they have already been recognized by the chapter for their accomplishments. Dea Wells will obtain coins to recognize the CDFM certificate holders who have not yet been recognized. She will obtain 24 coins for \$15.00 each.

VICE PRESIDENT, DLA: BARBARA MARTIN reported that she just learned that the CDFM certification is going to be a requirement on the future job applications for DSCR/DLA personnel. She said that DLA is going to be a test pilot for this mandatory requirement. She indicated the job application is going to request that individuals must have their CDFM certificate or plan to obtain it within 2 years. She does not believe that it is going to be limited to any series of jobs.

VICE PRESIDENT, IMCOM: PATRICIA MONTGOMERY did not report.

VICE PRESIDENT, CASCOM: MICHELLE OAKLEY reported she has 5 confirmed vendors thus far for the Mini PDI. She has a few outstanding requests for other vendors to participate.

TREASURER: MONIQUE SALLEY provided the committee with the January Financial Statement. She reported that the ending balance in the checking account is \$7,336.42 and the savings account shows an ending balance of \$8,566.25. The statement reflects 5 outstanding checks resulting in an overall ending balance of \$4,166.28 in the checking account.

SECRETARY: RANDIE SCHABENER forwarded the minutes from the February meeting and asked that the minutes be approved. The committee approved the minutes.

COMMUNITY SERVICE, CHAIRWOMAN: DEANNA WELLS informed everyone that the March 8, 2008 date for Habitat for Humanity was cancelled due to lack of participation. She plans on scheduling another date towards the end of March 2008. Mark Patterson suggested that if we already fulfilled our 5 star requirements for the community service competition we should focus on doing some fund raisers. Dea will contact Kim Rouse to determine what the Chapter Competition requirements are first before we schedule any other community service project.

Dea Wells also spoke on behalf of the Ad Hoc Committee for reviewing the Chapter By-Laws. She distributed a listing of recommended changes and a copy of the By-Laws. She asked that each committee member review the suggested changes and report back at the Executive meeting in April as to their suggestions. The overall membership committee will need to approve the changes at the next monthly meeting.

Dea also asked that our Chapter select a Nomination Committee for the 2008-2009 calendar year. She added that we are running late with this committee. Mark Patterson informed the committee that he thought Terry Thomas was in charge of this committee. Michelle Oakley wanted to confirm that she was still interested because she said she had a limited amount of hours to offer since her department was working a lot of overtime. Michelle will report back as to the status of this at the next meeting.

MEMBERSHIP CHAIRWOMAN and HISTORIAN: FRANCINE NEAL reported that we currently have 166 members. We received 2 new members and 2 transfers from another chapter.

EDUCATION AND TRAINING CHAIRWOMAN: MONIQUE SALLEY reported that the Enhanced Defense Management Training (EDFMT) is scheduled next week, March 10-14, 2008

at the Hampton Inn in Hopewell. She will check the status of the number of participants scheduled for the class. Michelle Oakley added that another Audio Training session refresher for CDFM, Module 2 is scheduled April 30, 2008 thru May 1, 2008. Monique will send an e-mail to find out the number of participants who are interested in the training.

SCHOLARSHIP & AWARDS CHAIRWOMAN: SYLVIA ELLIS was absent but reported via e-mail to Randie Schabener that she currently has 3 applications for the scholarship. Randie stated that she also received 6 more applications in the mail today thus resulting in a total of 9 applications. She reminded the committee that the deadline for individuals to submit their applications is March 10, 2008.

WAYS & MEANS CHAIRWOMAN: FRANCINE JACKSON reported that she has a sign up sheet for our Southside Chapter to work at the NASCAR race in the hospitality center scheduled May 3, 2008. For each participant who works we receive \$8.50 per hour. She has the list and encourages everyone to sign up to make this fundraiser a huge success.

CHAPTER COMPETITION, CHAIRWOMAN: KIM ROUSE was absent, did not report.

WEBMASTER: GENE HENDERSON did not report.

NEWSLETTER: KANIKA PRIDE reported that the quarterly newsletter is scheduled to release today. She said she was waiting for Pam's latest update. She provided the Executive Board members with hard copies to review.

Next Executive Committee Meeting is scheduled for April 10, 2008. Potential agenda items include:

- Award Nominations
- Scholarships
- Elections
- National PDI

MEETING ADJOURNED at 1:00 p.m.

Reviewed By: Cathy Dale
President Elect, Southside Virginia Chapter
American Society of Military Comptrollers

Randie Schabener, Secretary