



CALL TO ORDER

CALL TO ORDER of the April ASMC Executive Committee Meeting was April 17, 2008 in the East Conference room, DeCA, 4th Floor, Headquarters Building, Ft Lee, VA.

IN ATTENDANCE was President: Pam Conklin, President-elect: Cathy Dale, Vice President, DeCA: Mark Patterson, Treasurer and Education & Training Chairwoman: Monique Salley, Secretary: Randie Schabener, Webmaster: Gene Henderson, Ways & Means Chairwoman: Francine Jackson, Historian and Membership Chairwoman: Francine Neal, Editor-Newsletter: Kanika Pride and Education & Training Committee Member: Rosie Leonard.

NOT IN ATTENDANCE was Vice President, IMCOM: Pat Montgomery, Vice President, CASCOM: Michelle Oakley, Chapter Competition Chairwoman: Kim Rouse, Community Service Chairwoman: Dea Wells, Scholarship & Awards: Sylvia Ellis and ASMC Officer Elections: Terry Thomas.

OFFICERS' REPORTS

PRESIDENT: PAM CONKLIN began the meeting by welcoming everyone to our ninth Southside Virginia Executive Committee meeting. She spoke briefly on the changes that were addressed from the Ad Hoc Committee for reviewing the Chapter By Laws. In light of Committee Chair, Dea Wells's absence she asked that we postpone the discussion until the May meeting. She reminded the Executive Committee about the list of changes and copy of the By Laws that was distributed at the March Executive Board meeting. She encouraged board members to carefully review changes and report any recommended changes to one of the Ad Hoc committee members by April 24, 2008. The overall membership committee will need to approve the changes at the next monthly meeting.

Pam reviewed feedback comments from the Mini PDI. She compared the 2008 Mini PDI Evaluation results with the 2007 Mini PDI Evaluation results. Overall Pam felt the feed back from 2008 evaluation improved from the 2007 Mini PDI. She asked Cathy Dale to hold a special debriefing meeting to collect lesson learned for next year. Pam inquired about the payment to DFAS for the PDI. Mark stated that Sylvia Ellis is preparing the paperwork. He will follow up on the paperwork.

VICE PRESIDENT/PRESIDENT ELECT: CATHY DALE distributed feed back comments from the Mini PDI. Cathy thanked everyone for all of their support during the planning and presentation of the Mini PDI.

VICE PRESIDENT, DECA and PROGRAM CHAIRMAN: MARK PATTERSON thanked all who contributed to the success of the Mini PDI. He wanted to encourage everyone to attend the National PDI and thanked the agencies for giving people the opportunity to attend the National PDI. He reported that the next monthly luncheon is scheduled for April 24, 2008 at Piccadilly Cafeteria. Mr. David Wills is the guest speaker and he will be speaking about Defense Finance & Accounting Service initiatives in Commerce.

VICE PRESIDENT, DLA: BARBARA MARTIN was absent, did not report.

VICE PRESIDENT, IMCOM: PATRICIA MONTGOMERY was absent, did not report.

VICE PRESIDENT, CASCOM: MICHELLE OAKLEY was absent, did not report.

TREASURER: MONIQUE SALLEY provided the committee with the March preliminary Financial Statement since she has not received the March statement. She reported that the ending balance in the checking account is \$2,143.22 and the savings account shows an ending balance of \$8,566.25. She indicated that she has deposited \$1,895.25 for registration fees from the Mini PDI. The statement reflects 7 outstanding checks totaling \$4,031.79.

SECRETARY: RANDIE SCHABENER forwarded the minutes from the March meeting and asked that the minutes be approved. The committee approved the minutes. She also shared future ASMC Southside Chapter dates with the committee. The dates are: April 24, 2008 monthly luncheon, May 7, 2008 ASMC Executive meeting and May 24, 2008 is the Scholarship luncheon at Piccadilly's.

COMMUNITY SERVICE, CHAIRWOMAN: DEANNA WELLS was absent, did not report.

MEMBERSHIP CHAIRWOMAN and HISTORIAN: FRANCINE NEAL distributed a list of members and the recorded points for the reward system participation. Fran was asked to develop a list of all participants who are eligible for the 1st place drawing and then have an appointed panel decide how the drawings are to be selected at the next membership luncheon. Fran will also contact the members eligible for the drawing for the paid trip to National PDI in Orlando, Florida to determine if they would be able to attend the National PDI and to encourage their participation at the April 24, 2008 monthly luncheon.

EDUCATION AND TRAINING CHAIRWOMAN: MONIQUE SALLEY reported that an audio conference on Congress and the Defense budget is scheduled for May 8, 2008 from 2:00pm until 3:00pm. Mr. Robert Shue is the instructor.

She also reported that our chapter is sponsoring another intensive training class for Module 2 of the CDFM via audio lines. The training is scheduled for April 30 and May 1, 2008 from 12:00PM to 4:00PM. Currently 6 people have signed up to participate.

Rosie Leonard indicated that she is planning a Study Group for the CDFM. She will be sending out an e-mail inquiring which Module the participants are interested in for the study group. Once she gets the feedback she will set up study groups.

SCHOLARSHIP & AWARDS CHAIRWOMAN: SYLVIA ELLIS was absent, did not report.

WAYS & MEANS CHAIRWOMAN: FRANCINE JACKSON reported that she has a sign up sheet for our Southside Chapter to work at the NASCAR race in the hospitality center scheduled May 3, 2008. For each participant who works we receive \$8.50 per hour. She has the list and encourages everyone to sign up to make this fundraiser a huge success. The committee suggested that we ask for additional volunteers at the April monthly luncheon. They felt that since they would witness the involved members being rewarded for their participation this might encourage them to become more involved.

CHAPTER COMPETITION, CHAIRWOMAN: KIM ROUSE was absent, did not report.

WEBMASTER: GENE HENDERSON did not report.

NEWSLETTER: KANIKA PRIDE recommends the quarterly newsletters be published in March, June, September and November. She also added that she would like to publish special editions to keep the members better informed of special events such as the Mini PDI. She felt that sometimes there is to great a lap of time and feels the special editions would keep the members better informed of events. The committee did indicate that Merrill Henderson does a great job with updating the web site with all of the events. They felt this too was a wonderful tool to keep members up to date on events.

Kanika would like to contact Barbara Martin to see if she would assist with an article in a future newsletter pertaining to the CDFM requirement on future Defense Logistic Agency applications.

Next Executive Committee Meeting is scheduled for May 7, 2008. Potential agenda items include:

Transition Planning
By Laws

MEETING ADJOURNED at 1:15 p.m.

Reviewed By: Pam Conklin
President Elect, Southside Virginia Chapter
American Society of Military Comptrollers

Randie Schabener, Secretary